

Edgworth Bowling Club Committee Meeting

28TH July 2021 at 10.00 am

Present: Andrew Spencer, Andrew Warman, Stewart Beswick, Stewart Bailey, Maureen Hall, Margaret Turlington, Kerry Holt, Joan Turner, Robert Downie

The meeting was chaired by Andrew Spencer and minutes were taken by Andrew Warman

1. Chair opening remarks:

The Chair welcomed everyone to the meeting.

2. Apologies:

Minute taker Kathy Warman was unable to attend

3. Minutes of the last meeting and matters arising:

a) Meeting on 14th May

- i) New CCTV was to be installed by The Barlow and this would incorporate the bowling club but there has been no further progress.

ACTION: KH to pursue

- ii) Match fees: AW has informed all Captains.
- iii) Advertising: AT was to contact the various sponsors of the advertising boards but following his resignation, this item has been taken over by JT.
- iv) AS and AW have completed all other outstanding actions.

v) The minutes of the meeting on 14th May were unanimously approved as an accurate record.

b) **Meeting on 14th July**

All actions completed and minutes were approved unanimously.

4. Recent concerns regarding the running of the club by the current committee

General discussions took place and comments were made by various committee members and Item 5(g) in the Constitution was referenced. A number of members had expressed concern regarding the Covid restrictions but these were necessary to comply with BCGBA requirements and Government legislation.

One suggestion was that we appoint a Liaison Officer and Maureen Hall was proposed but no decision was taken.

5. Arrangement of the AGM and process for selection of new committee

Following discussions it was recommended that the AGM be arranged after the bowling season closes, ie: sometime in October in The Barlow Library or Main Hall. With regard to selection of a new committee, seven days' notice is required for nominations of officers and a minimum of seven days' notice to fix the date of the AGM (in line with the Constitution) but it was suggested that a 30 day period would be more appropriate.

A proposal was made that all nominations to the committee must be proposed, seconded and the nominee must also agree to accept the nomination in writing and these must be received by the Club Secretary no later than seven days prior to the AGM. This proposal is to include existing members of the committee. All persons voted in favour of this with no abstentions and the proposal is therefore accepted unanimously.

ACTION: AW to create a draft nomination document for acceptance by the committee in time for the next meeting. This will be sent out with the AGM Calling Notice and posted to people not on email. Copies of the nomination document will also be made available in the club house.

Whether or not there is a need for all committee members to be DBS checked was discussed or whether it is restricted to those people responsible for coaching young or vulnerable persons.

ACTION: AW to check the rules concerning numbers required for supervision

6. Position regarding appointment of Barlow trustee

Following recent communications from The Barlow, Kerry Holt has agreed to continue to represent Edgworth Bowling Club but there was concern that The Barlow has listed him as representative for the User Group Set D but the bowling club falls under User Group Set A where The Barlow have proposed Guy Haynes. Clarification is to be sought from The Barlow as to how they have reached this decision as it was our understanding that Kerry Holt was previously the representative for the bowling club under User Group Set A.

7. Replacement of roles previously carried out by Andrew Tighe

Following the resignation of Andy Tighe it was agreed that the roles he previously performed should now be allocated to other committee members.

a) Advertising

Joan Turner agreed to take over the advertising and is to obtain paperwork from Andy Tighe in order to pursue this further.

ACTION: JT to obtain relevant paperwork and progress

b) Competitions

With regard to competitions, Kerry Holt and Margaret Turtington agreed to take on this role for the remainder of the season and are looking to arrange club competitions in August and September.

ACTION: KH and MT to arrange competitions

c) H & S/Risk Assessment

This matter is in abeyance pending further discussion.

8. Treasurer's Report

RD is only recently out of quarantine (after an absence of six weeks) and the accounts have not yet been finalised. AW has been collecting members' fees and match fees and these need to be reconciled with RD.

ACTION: RD and AW to progress

RD stated that the accounts to be presented at the AGM will be on a new format, based on charity accounts and will cover the period January to December 2020.

The meeting was suspended at 12 noon with the remaining agenda items to be discussed at a follow up meeting at 10.00 am on 9th August in the IT suite at The Barlow.

Continuation of Edgworth Bowling Club Committee Meeting

9th August 2021 at 10.00 am

Present: Stewart Beswick, Andrew Spencer, Andrew Warman, Joan Turner

Apologies: Stewart Bailey, Maureen Hall, Robert Downie

Absent: Kerry Holt, Margaret Turlington

Minutes taken by Kathy Warman.

1. Opening remarks

The minutes from 28th July were approved. The meeting was a continuation of the above meeting.

2. Secretary's Report

- i) Email regarding updated Covid restrictions. All restrictions are lifted regarding numbers on the green. The booking system is to be rescinded. It is suggested that people wear masks in the club house if it is crowded.

ACTION: AW to send email quoting Sport England recommendations.

- ii) MUGA. The use of the facility by EBC was discussed, but someone would be needed to organise for league matches. Cost is £25 per hour therefore a two hour session would cost £50.

Before the club makes a permanent booking, a taster session is to be organised. It could be a knockout, round robin or 15 up. A two hour session is planned for Friday, 17 September between 1.00 and 3.00 pm. Can the club pay this? RD to be consulted

ACTION: AW to send email

- iii) Lockers and benches: The old benches will be disposed of to clear the area in front of the club house, but somewhere is required for people to put their belongings. Outdoor lockers were suggested but these are very expensive. Racking would be cheaper but not as secure. Could be placed where hand-washing station is now. This will be discussed at future meeting.

ACTION: SB to look into the cost of racking

- iv) Paul Allen, woodland trustee requests we stop spreading grass clippings in wooded area. Compost bins to be constructed from old pallets and placed away from site.

The woodland volunteers will cut back shrubs against the walls and Barlow Court. Volunteers to agree details and priority of work directly with Tony Brown.

- v) An Incinerator has been purchased to replace the bonfire. This has been agreed with Phil Grundy as long as it is used away from tree canopy.
- vi) Working parties to be arranged for 21st August and 4th September to tidy up flower beds around the Green. Bacon butties and brews to be free.
- vii) Damaged Mick Williams Plaque – this has been replaced at cost of £75. To be discussed at next meeting.
- viii) Ken Heathcote has volunteered to do a sponsored swim to thank the club for care of Brenda. LS has created a pledge form and some will be placed in club house. We may need to register as a CASC with HMRC to qualify for Gift Aid. Need to consult RD. Forms need to be sent out before Wednesday.

3. Treasurer's report

RD was absent

4. Green maintenance report

New E10 petrol reported as unsuitable for mowers, strimmer, verticutter etc. Can use super unleaded when E5 unleaded discontinued. Recommended by mower manufacturer and various newspaper articles.

We are not allowed to store more than 30 litres of fuel in max 10 litre bottles. At present we have too many 5 litre bottles. SB to remove some so that only 30 litres can be stored.

Green looking much better. Will be treated with Blockade 2000 again once the green is closed. Plan to close the Green on Sunday 3rd October.

5. Any other business

People have been bringing and storing their own drinks in the club fridge. This should be for club's own beer only. To be discussed at the next meeting.

Meeting finished at 12.33 pm

Next meeting arranged for 14th September at 10.00 am