

Edgworth Bowling Club Committee Meeting

27th July 2024

The meeting commenced at 10:35, with Kerry Holt as Chairman and Andy Warman taking the Minutes.

Those present: Andy Warman (Minute taker), Kerry Holt, Ronnie Wilson, Robert Downie, Joan Turner, Kevin Breen, Andrew Spencer, Nigel Dickenson (part time)

1. Apologies for absence

Nigel didn't know whether he would attend but would get to the meeting as soon as he was able.

2. Chairman's remarks

Kerry welcomed everyone to the meeting and ran through a summary of the league teams' performance to date. In general, we were in mid to low table positions in all leagues, except the Municipal league where we were bottom (due to new players being given the opportunity to play) and Turton League B team who were also bottom. There are many reasons for these positions and these will be discussed off line with Captains. It may be that we have too many teams, however B team players are getting games whereas they might not do so if there was not a B team.

3. Approval of minutes of 24th June.

The minutes of the previous meeting were approved without amendment – proposed by JT, seconded by VW, agreed by all present.

4. Matters arising from last meeting

a) **Storage Box**

Box bolted in place a few days after the meeting.

Action Complete.

b) **Handrail repair**

Damaged top rail with Jim Sheffield

– **action continues - AW**

c) **Banking update**

see Finance Section.

d) **Keys** - returned from Ian Fenton.

e) **Insurance claim** – all paid and now closed.

- f) **Green Hire** – still going ahead on August 24th.
- g) **Clubhouse enhancements** – List of possible items for consideration not updated, priority given to accounts **– Action continues – RD.**
- h) **Club sign**
The suggestions of format / content provided with minutes were discussed, the small picture was preferred (using our own photo), however exact wording to be finalised. It was suggested another sign with the original artwork could go on the side of the Clubhouse that fronts the car park. This would be a simple printed board with no surround. **– Continues – AW / AS.**
- i) **Membership query - Action Complete**
- j) **Members list – Action continues – AW**
- k) **Outstanding board sponsors** – Village Pharmacy have paid. Glyn the Electrician paid a couple of days after the meeting. **Action Complete.**
- l) **Irrigation system costs** – covered later
- m) **Greenkeeping team minutes** – circulated. **Action Complete.**
- n) **Billy Goat leaf collector** – Peter Russell's contact has chosen not to buy our machine. It was suggested that we could use the blowers to collect the leaves in one place then use the Billy Goat to vacuum and mulch them, rather than blow into the gutters. **Action Complete.**
- o) **DBS presentation / visit** – see later.
- p) **Old sets of bowls** – ND has offered to put them on ebay for sale.
- q) **Old clothes** – taken to a charity shop by AS.

5. Secretary's Report

- a) **Constitution**
It was realised during the DBS Applications that the current Constitution needs clarifying in that the DBS clearances we are seeking will be at the Enhanced level, rather than Basic or Standard. It was proposed that as this is only a single word clarification of our original intent rather than a change *per se*, the Constitution could be amended by agreement of the Committee. Such instances are catered for in section 5(m) of the Constitution. There was a majority vote in agreement, with only one dissenting vote (deemed unnecessary).
Action - Update to be made, Constitution to be reprinted and signed – AW & KH
- b) **Decisions made on the What's App Committee Group since the last meeting** – None.

- c) **New Members** – None

6. Finance

- a) **Bank Account movements**

RD advised the meeting of the current bank balance and that Stuart Lamb had been paid for the construction of the irrigation shed.

The BWD Maintenance Grant of £1375.29 had been received into the account.

The final insurance claim payment had been received.

- b) **Bank Mandate**

A formal complaint had been lodged with VM, and accepted (for the delay in processing the Mandate). Some compensation is expected. Ian P to be asked to apply for Internet Banking, which would identify whether the Mandate has actually been implemented.

7. Greenkeeping Report

- a) **Green condition**

KB commented that he did not think the re-seeding carried out by Daryl Wright had been put in deep enough. KB has made a tool for small patches that will put the seed in deeper. He was still undecided as to whether we should get Daryl back in September, although this is currently booked in with him.

- b) **Irrigation System update**

It was estimated that there were 2 to 3 days work (assuming no problems) to complete the plumbing. Extra fittings had been bought to allow autofill (using a ball float), so we could use 1, 2, 3 or all 4 tanks together. There is a need to get air into the tanks when they are being emptied, to avoid implosion, so extra pipework will be fitted. KB will also look at a way to automatically switch the pump off once the tank(s) had emptied, to stop the pump running dry and being damaged. The cost of parts (less construction of the shed) has been around £1700 to date.

Both gas bottle boxes had been fitted (bolted) to the side of the shed and the gas plumbed in to the cooker.

KB will get a paint colour match to allow the shed to blend in with the rest of the Clubhouse, as this was what we had told the Trustees during the initial discussions. A small area (inside the gas cabinets) will be painted first to check the match is OK. It is estimated that 1 gallon will allow two top coats to be applied. Various screw holes to be filled and rubbed down first.

KB will also source a 4-inch metal overlapping strip to be fitted to the exposed edge of the woodwork to improve weather protection. This will match the existing strips on each corner of the Clubhouse.

8. Equipment

a) Mowers

Scrapers would be made by ND, at the end of the season. KB advised that the cutting height should remain as is for the next few weeks to allow the seeded areas to fully grow. KB was content to reduce the height by 1mm prior to the Turton League Merit competition on August 25th. ND would carry out the adjustment to both mowers before this date, going no lower than 6mm.

b) Strimmer

The spark plug had been cross threaded and forced into place, causing thread damage. Also, the wrong type of plug had been fitted, which has now been replaced. There was enough 'good' thread left inside the strimmer but it may need re-threading using a helicoil insert at a later date. There was a slight weep of petrol from the priming bulb and parts had been bought for repair. ND would ensure the strimmer was usable for the forthcoming gardening day. Invoices for approx. £40 were to be submitted to RD. This included oil.

9. Advertising

JT said she would look into using another printer for the advertising boards as ThinkPrint were very slow.

10. Safeguarding & DBS

a) Feedback from Diverse Abilities Taster day

JT was made aware that on the last Diverse Abilities Taster Day, one of the young girls from the AllSports group needed help using the toilet – her mum (carer) had taken their dog for a quick walk. Margaret W assisted the person but with hindsight it was recommended that two people should be in attendance and we should only get involved if the person's parent / carer were not available. MW has since offered to be DBS Cleared as she will help out at every DATD.

b) DBS Forms

Previous discussions outside the meeting had identified that only 2 of the people who submitted DBS forms would sit through the 3 hour presentation being set up. It was noted that the cost of processing the forms would be £45 per form without the presentation (vs £15 with). It was agreed (with one abstention) that the following 4 forms would be submitted. – Chair (KH), Secretary (AW), Coach (PR) and MW as noted above. An invoice would be requested to allow payment to be made.

11. AOB

- a) A letter has been received from a company that scrapes websites for potential 'unauthorised' use of Google images. In our case we used the image of a bonfire and the letter demands payment of £101.50 for use of this image. It was unanimously agreed to ignore this demand and await a further demand and possible threat of court action, upon receipt of which we would then re-address the issue. It was noted that there was no evidence of copyright applying to this image. The image has been removed from our website and we have noted that any future images displayed should come from our own photographs only.
- b) AS is currently having a new kitchen fitted and is willing to donate surplus units to replace those in poor repair in the Clubhouse kitchen. They would need storing somewhere until they could be fitted. KB volunteered to assist replacing the units.
- c) KH requested clarification of the clubhouse lease arrangement. It was confirmed that the lease is still in force and is between EBC and the Parish Council.

12. Date of next meeting

Friday 23rd August starting at 10:30am in the Clubhouse.

POST MEETING NOTE: Meeting date changed to Friday 30th August at 10:30am due to people's unavailability.